



585.359.7092
hplinfo@libraryweb.org

Henrietta Public Library
625 Calkins Road
Rochester, NY 14623

Henrietta Public Library Board of Trustees Strategic Planning Committee Charge Statement

Adopted June 2021

Reviewed January 2025

Purpose and Scope of the Committee

Participate in the development and ongoing measurement/assessment of HPL's strategic plan, adhering to the requirement set forth within the NYS Minimum Standards for Libraries.

Committee Organization and Reporting Structure

- Committee reports to the Board of Trustees of the Henrietta Public Library.
- Committee is led by the Committee Chair.
- Committee will consist of board members, library staff, and community members.
- Committee will provide written reports about its meetings, prepared recommendations, and actions.
- Committee makes recommendations to the full Board for the Board's review and approval.

Charges

- Apply the NYS Minimum Standards for Libraries.
- Develop a strategic plan for HPL.
- Establish and manage accountability for delivering the strategic plan.
- Keep the HPL Board informed on strategic plan progress, issues, and needs.

Meeting Frequency

To be determined.

Term length

Members serve one-year terms.