



585.359.7092
hplinfo@libraryweb.org

Henrietta Public Library
455 Calkins Road
Rochester, NY 14623

Program Application

Please indicate what audience this program is for: Adult _____ Youth _____

Performer & Program Information

Performer's Name: _____

Mailing Address: _____

E-mail: _____ Phone: _____

Program Title: _____

Program Description: _____

Technology Needs (Check all that you will need the library to provide.)

Microphone: _____ Computer: _____ Digital Display (Smart TV): _____ HDMI Cable: _____

Room Set Up

Chairs: _____ Tables: _____ Other: _____

Configuration: _____



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Supplies/Materials You Will Provide

Cost of Program: _____

Audience/participant maximum: _____
The Henrietta Public Library Community Room has a maximum seating capacity of fifty.

Additional Information: _____

Henrietta Public Library's programs are booked six months in advance. Please attach a detailed outline of the program and any brochures and/or references you have. You will be contacted if a librarian is interested in your program.

Thank you for your submission.

Sincerely,

Henrietta Public Library Programming Coordinators