



585.359.7092  
hplinfo@libraryweb.org

Henrietta Public Library  
625 Calkins Road  
Rochester, NY 14623

Thanks for your interest in volunteering with us! You may drop off your completed application at the checkout desk, or e-mail it to our adult volunteer coordinator at [hillary.mcshea@libraryweb.org](mailto:hillary.mcshea@libraryweb.org)

## Adult Volunteer Application

Updated July 2022

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_

Please tell us a little about yourself: life experiences, interests, hobbies, or any other information that will help us get to know you.

At HPL there are a variety of tasks that support our library. Here are some of our common volunteer tasks; please indicate which are of interest to you.

- Processing Materials - This includes preparing new library materials for the shelves by labeling, taping, and covering.
- Mending Materials- This includes repairing materials that are slightly damaged so they can remain in the collection.
- Shelving Materials – This includes shelving materials that have been recently returned, and sometimes requires pushing full book carts around the library. It also involves reaching and bending while shelving the items.
- Discards – HPL tries to be sustainable by repurposing library books that are removed from our collection. Volunteers help by evaluating the condition of items that have been weeded, recycling the yuck and giving books that are still in pretty good condition a makeover before they head out into the community.
- Is there something not on this list that you feel you could offer the library? Write it in here:



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Are you available to volunteer at a regular time on a weekly basis for 1-2 hours? \_\_\_\_\_

Morning \_\_\_\_\_ Afternoon \_\_\_\_\_ Evening \_\_\_\_\_ Saturday \_\_\_\_\_ M T W TH F S (CIRCLE DAYS)