

## **HPL Nominating and Board Development Committee**

### **Charge Statement**

Approved March 2021

Updated January 2023

### **Purpose:**

To ensure that the Board is staffed with an appropriate balance of skills and demographics and that the Board members are trained and prepared to serve effectively on the HPL Board.

### **Committee Responsibilities:**

- Recruit HPL Board members
- Assist in training new board members
- Identify board development needs
- Establish plans and a timeline for board development presentations to meet New York State's 2-hour training requirement<sup>1</sup>.
- Coordinate board development presentations with the Monroe County Library System to ensure training and program presenters meet appropriate criteria.

### **Structure and Composition:**

This is a standing committee of the board of trustees and will be chaired by a member of the board. The committee shall meet a minimum of four times a year.

Committee Members may include:

- HPL Board members – the committee shall be chaired by a board member
- HPL Staff
- Volunteers from the community, especially as needed to provide presentations for board development

### **Term:**

All members of the committee shall serve one-year terms, which may be renewable.

---

1

[https://www.nysl.nysed.gov/libdev/trustees/education.htm#:~:text=A%3A%20Beginning%20January%201%2C%202023,of%20the%20Laws%20of%202021\).](https://www.nysl.nysed.gov/libdev/trustees/education.htm#:~:text=A%3A%20Beginning%20January%201%2C%202023,of%20the%20Laws%20of%202021).)